



## ***Town of Weare Parks and Recreation***

### ***Meeting Minute November 13, 2007***

MEETING CALLED TO ORDER AT 7:10pm

MEMBERS IN ATTENDANCE: Gene Propper, Joe Fiala, Jim Blouin, Chuck Metcalf and Valerie King.

#### REVIEW OF MINUTES:

*Joe moved to accept the minutes for the September 11, 2007 meeting. Chuck seconded the motion. 3-approved, 1-abstain (Val). Motion carried.*

*Joe moved to accept the minutes for the October 10, 2007 meeting. Chuck seconded the motion. All approved. Motion carried.*

Note: Per e-mail from Gene on Oct 12<sup>th</sup>, reference to "Bruce MacDonald" should be corrected to read "Brian MacDonald"

#### SENIOR CITIZEN UPDATE (with Dot O'Neil):

- Eighteen people attended the October 16<sup>th</sup> meeting. Everyone brought sandwiches and played games.
- Twenty people came to the November 6<sup>th</sup> meeting.
- Upcoming events include:
  - November 20<sup>th</sup> - "Mom's pastries" at the Episcopal (Holy Cross) church.
  - December 15<sup>th</sup> - Nutcracker matinee and dinner at the Cat and Fiddle.
- Dot requested that the Senior's line in next years budget stay at or be increased from its current level of \$1,500.

#### BOLTON FIELD:

- Four action items were identified in Primex's inspection at Bolton Field (see letter Tom e-mailed to PARC members on 11/7/07). The gates to the field will be locked soon, so these items can be postponed until Spring.
- Item #6-Putting away the tennis court nets and tarps at Bolton for the season: Joe agreed to take down the blue tarps (playground) at Bolton. Chuck will ask Tom to take down the nets at the tennis courts.
- Item #4-WAC stuff at Bolton: Brian McDonald hasn't responded to Chuck's e-mail (forwarding Gene's e-mail regarding is offer to remove the WAC items that were left at Bolton by the storage container). Chuck will give Brian a few more days to respond.
- Item #5-Fall Cleanup: Cutting Blade is in process of completing fall clean-up. With the exception of Chase Park, the fields are essentially done.
- Item #8-Vandalism at Bolton: Once again, a vehicle(s) have driven on and torn up the fields at Bolton. Tom has made arrangements to have the porta-potties removed from Bolton. Once this has been done, the gate to Bolton can be locked. Chuck will confirm date with Tom. Joe will research the cost/feasibility of installing motion sensing cameras at the field.

NEW BUSINESS:

- Item #10-Winter Fertilizing: Cost to do all the fields and gazebo area is \$600 labor (plus ~\$500 fertilizer costs). Aerating is \$490 per field and overseeding and dragging is \$280 per field. Aerating is suggested for the soccer field at Bolton.

*Chuck moved to have Cutting Blade aerate, overseed and drag the soccer field at Bolton at a cost not to exceed \$770. Joe seconded the motion. Four approved. One (Jim) abstained. Motion carried.*

*Chuck moved to have Cutting Blade fertilize the Gazebo area, the 3 fields at Bolton and the field at Purington (but not the field at Ineson) at a cost not to exceed \$1000. Joe seconded the motion. Four approved. One (Jim) abstained. Motion carried.*

*NOTE: Cost is for fertilizing is for labor. The fertilizer has been purchased separately.*

- The Winter Wanderers are planning their annual Family Fun Day for February 16<sup>th</sup>. Gene has requested that the gate to Chase Park be open and the parking area plowed for this event. Discussion ensued regarding ice safety and limited manpower available at public works to plow the lot. Also concerns about sanding were discussed-it creates a mess, but does not sanding open town up to liability? Discussion tabled.
- On December 3<sup>rd</sup>, PARC will present its proposed operating budget for FY'09 to the Board of Selectman (BOS). Chuck and Valerie will be in attendance. All other members are also welcome to attend.

BUDGET DISCUSSION:

- Item #7b-CIP Budget: Dick Butt of the CIP Committee reviewed current funds available for PARC projects:
  - Chase Park Fund=\$22,365 as of 10/17/07
  - Tennis Court Resurfacing Fund=\$1,377.93 (these funds will be used in their entirety as part of project currently underway to resurface the tennis courts).
  - Recreational Development and Improvement Fund=\$31.607. The total may be less as a result of recent payments to GeoInsight. Chuck will contact the Finance Manager (Tina) for current balance. \$7,000 being added to this fund to pay for resurfacing the tennis court (\$18,000 total estimated cost). Strongly recommended the PARC request additional funds to bring this reserve to a "comfortable level" (a balance of \$10,000 after payments to GeoInsight and the tennis court projects have been paid for seemed reasonable to the members).
  - CIP Committee is interested in getting the Bolton project done and will pursue a warrant article to bond the full \$1.2 million estimate to complete this project.
  - Dick pointed out that it should be made clear to the voters that the recreation center is not part of this project (make a notation on plan that it is the "designated area for future recreational facility).
  - An \$800,000 bond is also being proposed for a new highway garage. PARC will need to promote its plan to the public to gain solid support of this project. Other bonds currently in place include the safety complex (thru 2012), and the Middle School (thru 2016?).
  - PARC needs to find out how long it will take for the Bolton project to be completed. The timing must be in line with the availability of the Middle School's fields (will they be ready in time??).

- Concern about the asphalt pad (future site of Skateboard Park) sitting idle. Joe is working with the tech school to build pieces for the Concord High skateboard park. Joe will see if it is possible for them to make pieced for our park too. Ideally, the park should have a ½ pipe.
- Discussions of having the revenue from Chase Park go to the Maintenance and Improvement Fund (other Departments are looking at similar funding mechanisms).
- Discussion of revisiting the Chase Park plan (also created by Geo Insight several years ago) and using Recreation Development funds to complete some of these projects.
- Chuck will contact GeoInsight to find out how much it will cost to have them present the Bolton project at the deliberative session.
- Item #7a-FY'09 Operating Budget Discussion: PARC members discussed and created a proposal for the FY'09 Operating Budget. The overall budget increased by approximately 5% (\$2,096) over the current budget (FY'08 was 40,179. The proposed FY'09 is \$42,275). It was also proposed that some lines be combined in an effort to better organize the budget.

MEETING ADJOURNED: 9.30pm